

**Slave Lake Regional Library Board
Regular Meeting Minutes
September 13, 2023
SL Library Board Room
6:00 p.m.**

Call to Order: by Angela Wright at 6:05 p.m.

Attendance: Angela Wright, Huma Kashaf, Steve Adams, Marcia McDermott, Kendra McRee, Leslie Sargunaraj, Herfried Schmidt, Jean Litz, Joy McGregor

Absent: Charlotte Measor, Nancy Sand

Guests: N/A

Adoption of Agenda:

Motion 23-58: to accept the agenda as amended.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting for the August 16th, 2023:

Motion 23-59: to approve minutes of the August 16th, 2023, board meeting.

Moved by Herfried Schmidt

CARRIED

Correspondence: N/A

Closed Session:

Motion 23-60: To enter into closed session at 6:10 pm

Moved by Joy McGregor

CARRIED

Motion 23-61: To leave closed session at 6:15 pm

Moved by Marcia McDermott

CARRIED

Motion 23-62: For Board Chair, Angela Wright, to look into Pension Plan options and cost of same.

Moved by Joy McGregor

CARRIED

Old Business:

1. **Rural Library News:** Presented by Kendra McRee

Flatbush – Summer reading program is complete, and the wind up brought 10 kids and 3 adults to the library. They will be adding more programming, especially for preschool age children as there is not pre-school again this year.

Smith – 26 kids were registered for the summer reading program and over the summer had 76 kids participate.

2. Policy Committee met:

Additions were made to policies:

- adding continuing education for Board members
- participation in the Public Library Network
- information on cooperation with others
- a clause was put into the Manager's performance appraisal policy allowing for a 360 degree review at board's discretion.

Motion 23-63: Approve Policies as amended.

Moved by Herfried Schmidt

CARRIED

3. ALTA Conference: Leslie Sargunaraj will attend on behalf of the Board.

4. GICs: An email was received from the bank a few months back advising that the GIC rates had increased again though this was at least a month ago and no new numbers were known.

Motion 23-64: Leave the GICs as they are without making further changes at this time.

Moved by Huma Kashaf Seconded by Marcia McDermott

CARRIED

New Business:

- 1. Community Input Sessions:** This is scheduled for this Monday at 6 pm. Rough count shows 9 board members, 9 staff and approximately 17 guests set to attend.
- 2. Trustee Terms:** Marcia McDermott's term is up in October of 2023. She will complete a new application to stay on the board.
- 3. Budget Meeting:** Set for October 26, 2023, at 4:30 pm
- 4. CBC Visit:** CBC is coming to do an Editorial Board about the community on October 20, 2023. On October 21, 2023, there will be programming and entertainment throughout the day.

5. **Security:** The Town has had to end their contract with the Security company so there is currently no security at the Library. Kendra is working to find a solution.

Reports:

1. **Financial Report** presented by Jean Litz

We are still awaiting expense and voucher payments from PLS so hopefully that will be received by next month.

Motion 23-65: to accept the Financial Report as discussed.

Moved by Joy McGregor Seconded by Steve Adams

CARRIED

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- Summer had 26 programs run with 267 participants plus a few online programs.

Motion 23-66: to approve Manager's report as presented.

Moved by Steve Adams

CARRIED

Confirmation of Next meeting: October 11, 2023, at 6:00 PM

Adjournment:

Motion 23-67: to adjourn the meeting at 7:05 pm

Moved by Steve Adams

CARRIED



