

**Slave Lake Regional Library Board**  
**Regular Board Meeting**  
Dec. 9, 2013  
Library Staff Room 7:00 pm  
MINUTES

**Call to order:** by Kendra McRee at 7:05 pm

**Attendance:** Kendra McRee, Stephen Tao, Brad Pearson, Linda Munroe, John Buck, Ivan Lazarowich, Phil Lokken arrived late.

**Absent:** Peggy Laing, Kim McConnell, and Shane Parmar.

**Guest:** Graham McCullough, Darcy Acton, Tracey Vavrek via SKYPE

**Motion 145-13: to accept the Agenda**

Moved by Ivan

CARRIED

**Community Foundation of Northwestern Alberta – Summary of discussion**  
Skype presentation and Q & A with Tracy Vavrek re: the possibility of the Library establishing an endowment fund.

**Motion 146-13: to approve the Minutes of the Board Meeting Oct. 9, 2013.**

Moved by John

CARRIED

**Motion 147-13: to approve the Minutes of the Board Meeting Nov 6, 2013**

Moved by Linda

CARRIED

**Motion 148-13 to approve the Minutes of the Board Meeting Nov 13, 2013**

Moved by Linda

CARRIED

**Motion 149-13 to establish a committee of one to research the Community Foundation and to compare it to other Foundations that might offer a similar service.** Steve volunteered to do this work. Brad agreed to talk to his contacts about this.

Moved by Phil

CARRIED

**Correspondence**

Highlights of the Peace Library System Board Meeting.  
Information from the Lakeside Leader about the Smith Library moving.  
Brad will find out more about it.

**Business Arising (Old Business)**

1. Fire truck discussion

**Motion 150-13 to table the discussion until we have the measurements.**

Moved by Phil

CARRIED

John volunteered to do this.

2. Confidentiality forms – done

3. TOSL – Lease Agreement – the Town has to give us an estimate by September of each year as to what the utilities, cleaning and maintenance will be.

4. Appoint an Auditor. We received three quotes.

**Motion 151-13 to appoint Nash to be our auditor for 2013**

Moved by Ivan

CARRIED

5. Axia Invoice – we are still waiting for the Town of Slave Lake to reimburse us for this expense. Phil will check on it.

6. Handbooks for Mark and Darcy. Darcy has returned hers. Mark has to be reminded.

7. There is an open seat on the board. We will keep advertising.

**Business Arising (New Business)**

1. Angelo Murphy will give the Board Development Workshop on Weds January 15, 2013 at 7 pm.
2. Linda Duplessis from the Peace Library System will be here on February 12, 2013.
3. The Policy Committee will meet on January 8, 2013 at the library.
4. The Fund Raising Committee will be composed of Peggy, John, Kim and Ivan.
5. Policy Handbook – Brad has concerns that some of our policies are contradictory.

**Reports**

1. **Financial Report** – The budget looks like a big increase this year.
2. **Library Manager's Report** - read

**Motion 152-13 to accept the reports**

Moved by Phil

CARRIED

**Motion 153-13 to move In-Camera at 9:51 pm**

Moved by Brad

CARRIED

**Motion 154-13 to move out of In-Camera at 10:35 pm**

Moved by Brad

CARRIED

**Motion 155-13 to amend the Library Manager's Performance Appraisal for the next meeting.**

Moved by Ivan

CARRIED

**Motion 156-13 that the board reminds the library manager of the Duty to Accommodate special needs patrons in a manner that is in the best interest of the patron and the library.**

Moved by Steve

CARRIED

**Motion 157-13 that the library manager develops a service plan to accommodate special needs patrons in a manner that is in the best interest of the patron and the library.**

Moved by Steve

CARRIED

**Motion 158-13 to adjourn at 11:00 pm**

Moved by Steve

CARRIED

Next meeting on Wednesday January 15, 2013 at 7 pm.

*Kendia M. M. M.*  
JAN 20, 2013