

Slave Lake Regional Library Board
Regular Board Meeting
May 14, 2014
Library Staff Room 7:00 pm
MINUTES

Called to order: by Kendra McRee at 7:03 pm.

Attendance: Kendra McRee, Shane Parmar (Library Manager), Kim McConnell, Ivan Lazarowich, Brad Pearson, John Buck, Phil Lokken.

Absent: Linda Munroe, Stephen Tao, Sheila Willis.

Motion 32-22: to accept the agenda.

Moved by Brad

CARRIED

Motion 32-23: to accept the minutes from February 12, 2014 as amended.

Moved by Brad

CARRIED

Correspondence

1. PLS 2013 Annual report
2. PLS Financial Statements – Phil looked at the PLS website. Many libraries have not spent their allotments. Shane has spent \$8,900.00.

Business Arising (Old Business)

1. Financial Report – Steven would like to highlight \$500.00 for Art Wall, separate print lease, \$53,688 based on 2010 population. We need to put \$400.00 somewhere as we need a zero budget. Suggestion to put it into Professional Development.

Motion 32-24: that we accept the propped amended 2014 budget

Moved by Phil

CARRIED

2. Shane highlighted areas the Board may question. Insurance is high – Shane will look around to see what else is available. We need to adjust PLS when we pay back money. Kendra will work with the Accountant and look into this.
3. Nash wants direction on how to proceed.
Options – a) time extension b) complete audit before May 31 with outstanding accounts payable c) accept town payables, pay them and carry on

Motion 32-25: Moved that we direct Nash to go ahead and complete the 2013 audit by May 31st, 2014 and to complete any forms needed for the library operating grant and charitable status return

Moved by Ivan

CARRIED

Motion 32-26: Table C,D,E as Steven is not here to speak to them.

Moved by Brad

CARRIED

4. Library Report – See attached report. Shane indicated that Smith and Flatbush should have a defibrillator.

Motion 32-27: Moved that the Board accept Shane's report and library trustee information as information.

Moved by Kendra

CARRIED

5. Chair Person's Report
 - a. Board Governance Document – Board members to review and make notes. It was suggested to chunk it into smaller parts and we will look at section each meeting.
 - b. Library Manager's Performance Appraisal – Kendra and Ivan were in correspondence with Shane. They will report back next meeting.

Business Arising (New Business)

1. Smith Library – Brad has no new news.
2. Flatbush Library – Brad has no new news.
3. Policy changes – tables until Linda returns

Motion 32-28: Moved that the Board move In Camera at 8:42 pm.

Moved by Phil

CARRIED

Motion 32-29: Moved that the Board move out of In Camera at 8:50 pm

Moved by Kendra

CARRIED

Motion 32-30: Move to adjourn 10:50 pm.

Moved by Kendra

CARRIED

Next meeting: June 11, 2014.

