

**Slave Lake Regional Library Board
Regular Meeting
February 10th, 2016
Library Staff Room
7:00 pm**

Minutes

Call to Order: by Kendra at 7 pm

Attendance: John Buck, Kim McConnell, Kendra McRee, Brad Pearson, Brian Pitcairn, Lana Gutowski, Lindsay Weetman, Herfried Schmidt, Julie Brandle

Absent: Sheila Willis, Ivan Lazarowich, Stefan Plouffe (resigned)

Adoption of Agenda: Motion 16:09: to accept agenda as amended
Moved by Kim CARRIED

Approval of Minutes for Regular Meeting:
Approval of regular meeting minutes January 20th, 2016
Motion 16:10: to accept January 20th, 2016 minutes as presented
Moved by Brad CARRIED

Correspondence:

1. Received an invoice for a visa card in Mary Hastie's name with a zero balance – Kendra will look into this

Business Arising (Old Business)

1. Smith and Flatbush Libraries (Update by MD Rep Brad Pearson) – Ruth changed the operating hours without coming to the Board for approval. Lana will review the proper procedure with her. Lana has asked for stats to review this matter at the end of the month.
2. Library Manager Position (Update by Personnel Committee) – Lana Gutowski has agreed to let her name stand.
3. SLRLB Honorariums – Brian Vance said to add this into our budget. At the end of the year, if there are funds available, we will move it to Honorariums. We can discuss distribution later and how it will appear on future budgets.
4. Summer Student and RBC Grant Updates – Lana decided not to do the Summer student as we have 2 part time employees who would like the hours. It will also cost us more. RBC grant has been started.
5. Computer Purchases Update – Lana will wait to purchase a computer. She will buy it when one goes down so the new one is not sitting in the box with the warranty running out.
6. Rotary Club Display case (Update by Chairperson) – Rotary will purchase a display case. They really want one in the Library. Lana will talk to Jamie about Fire Safety and look for a location.

Business Arising (New Business)

1. Recognition – The Board would like to thank Stefan Plouffe for all his hard work and contributions while sitting as the Town Rep on the Library Board.
2. Annual Provincial Report – Review and Approval
Motion 16:11: to accept the Annual Provincial Budget as presented
Moved by Kim CARRIED
3. Minimum Wage Increase – looked at information as to what other libraries are doing about this increase

Reports:

1. **Financial Report** (presented by Treasurer) – Overall Total Revenue seems to be over.
 - 2015 Audit – Sherida is in contact with the Auditor
 - Wage Grid – Kendra met with Kirsten (TOSL) and she indicated that we need to start looking at having a grid in place. Lindsay will work with Kirsten on this.**Motion 16:12: To accept Financial Report as presented**
Moved by Kendra CARRIED
2. **Librarian's Report** (by Lana Gutowski)
Motion 16:13: to accept Patricia McLeod's resignation
Moved by Kendra CARRIED
Motion 16:14: to accept Librarian's report as presented
Moved by Kendra CARRIED

In Camera:

Motion 16:15: to go In Camera at 8:37 pm
Moved by Brad CARRIED

Motion 16:16: to go Out of Camera at 9:35 pm
Moved by Kendra CARRIED

Motion 16:17: to hire Lana Gutowski as Slave Lake Regional Library Manager.
Moved by Lindsay CARRIED

Motion 16:18: to have Kirsten Coutts of TOSL to seek legal council for the long term disability claim.
Moved by Kendra Seconded by Lindsay CARRIED

Confirmation of Next Meeting: March 9th, 2016

Adjournment

Motion 16:19: to adjourn meeting at 9:40 pm
Moved by Julie CARRIED

Approved

