

**Slave Lake Regional Library Board  
Regular Meeting  
April 20, 2015  
Library Staff Room  
7:00 pm**

**Minutes**

**Call to Order:** by Kendra @ 7:02 pm

**Attendance:** Kendra McRee, Ivan Lazarowich, John Buck, Herfried Schmidt, Kim McConnell, Stefan Plouffe, Brian Pitcairn, Lana Gutowski  
**Absent:** Sheila Willis, Stephen Tao, Brad Pearson

**Adoption of Agenda: Motion 15:39: to accept agenda as amended**  
Moved by Stefan CARRIED

**Approval of Minutes for Regular Meeting: Motion 15:40: to accept March 11, 2015 minutes**  
Moved by Ivan CARRIED

**Approval of Minutes for Addition Meeting: Motion 15:41: to accept March 18, 2015 minutes**  
Moved by Stefan CARRIED

**Correspondence:**

- Charitable Registration Renewal – needs to go to Auditor
- RBC – Shane's Visa card is cancelled. Lana has a new one.
- PLS letter to nominate someone for excellence in Library Services Award
- Linda D – Increase in per capita funding by 10 cents for populations for over 3000.
- PLS – March Board Meeting Highlights

**Business Arising (Old Business)**

- 1) Casino Update (Friends of the Library) –no update. Not a priority lately with hiring new Librarian.
- 2) Smith Library Move update or Renovation (Report by MD Rep Brad Pearson) – no news as Brad was not in attendance
- 3) Signs for Flatbush update (Report by MD Rep Brad Pearson) – no news as Brad was not in attendance
- 4) Heart & Stroke Foundation / Federal AED Deployment (defibrillator) - Flatbush Community Centre – John sent an email and received no response. He will continue to follow up on this.

- 5) Letter of Understanding between TOSL & Library Board – CAO feels there is lots of overlap. Board members will read it over again and make notes on where they see overlap between the payroll agreement and the Letter of Understanding.
- 6) Board Governance Document Review – tabled until next meeting

**Business Arising (New Business)**

- 1) Resumes for Library manager position – HR committee meeting Monday, April 27 at 5 pm to look at resumes, questions and set up interviews.
- 2) Application for Provincial Funding – Stefan will see if we can send in our Audit. If not, we will get Nash Giroux to do it.
- 3) John and Kendra's term ends at end of May.  
**Motion 15:42: The Board supports having Kendra and John reappointed to serve on the Library Board for another 3 years.**  
 Moved by Brian                      Seconded by Ivan      CARRIED
- 4) PLS Allotment – Shane overspent the allotment.  
**Motion 15:43: Pay \$2000.00 to PLS out of the Reserve Fund.**  
 Moved by Ivan                      CARRIED
- 5) Flatbush – Funds for July Programming – Flatbush is requesting money for a programmer for July. They can use Programming budget which is approximately \$400.00.
- 6) Money for Author Visits – Lana was given the go ahead to book visits and code to programming.
- 7) Toy Library – Rotary Club donated \$500.00 for the Toy Library. Kim will ask Sheri Smears if we have received it yet. If not, how do we go about getting it
- 8) PLS Survey – Completed the 7 questions.  
**Motion 15:44: Board to send a letter of gratitude to NLC president for IT support. Ivan will draft the letter.**  
 Moved by Stefan                      CARRIED
- 9) To do list from Shane – looked over items that we may need to address

**Reports:**

**1. Financial Report**

- On-line Banking – Board Chair and Library Manager has access
- Book keepers was sent Comparative Income Statements
- Treasurer was absent

**2. Librarian's Report (by Lana Gutowski)**

**Motion 15:45: to accept Librarian's report**

Moved by Kendra                      CARRIED

**Confirmation of Next Meeting: May 13, 2015**

**Adjournment: Motion 15:46: to adjourn meeting at 9:40 pm**

Moved by Kendra                      CARRIED

Signed   
 Chairperson