

**Slave Lake Regional Library Board
Regular Meeting
September 14th, 2016
Library Staff Room
7:00 pm**

MINUTES

Call to Order: by Kendra @ 7:08 pm

Attendance: Brad Pearson, Joy McGregor, Lana Gutowski, Kendra McRee, Kim McConnell, John Buck

Absent: Herfried Schmidt, Sheila Willis, Brian Pitcairn

Adoption of Agenda: Motion 16:57: to accept agenda as amended
Moved by Brad CARRIED

Approval of Minutes for Regular Meeting:
Motion 16:58: to accept June 15th, 2016 minutes as presented
Moved by Joy CARRIED

Correspondence:

A letter was received indicating charity returns are being done.

Business Arising (Old Business)

1. Smith and Flatbush Libraries (Update by MD Rep Brad Pearson)
-Slave Lake Staff visits to Flatbush- Staff made 5 visits to Flatbush to help pull dated books, dust, clean, organize.
2. SLRLB Honorariums (standing item until action is decided) revisit at Oct meeting
3. Policy review by policy sub-committee – Our policies need to be reviewed and updated. With members changing Kim , Lana and Kendra agreed to start this process.

Business Arising (New Business)

1. Upcoming First Nations relations training- Cultural awareness training for staff and board members on October 28th from 9:30-3 at the Friendship Center.
 - PLS has sent Lana letters to take to each Band. Joy suggested emailing the letters.
 - Lana has a Committee meeting in Edmonton on Nov. 24th.
2. Changes to minimum wage- Minimum wage will be \$15.00 by 2018.
3. Financial Committee – Brad, Joy, Kendra & Treasurer will work on the 2017 budget. First meeting Oct 3 at 1 pm at the Library. We should have it completed by November so we can present it at the Inter-Municipal meeting.
4. Treasurer's resignation- Lindsay Weetman resigned Sept. 14, 2016. Joy will get a card for us to sign thanking Lindsay for her time with the Board.

Motion 16:59: to accept Lindsay's resignation from the Board as of Sept. 14, 2016.

Moved by Kim

CARRIED

5. Library Manager's Performance appraisal – We will look at what the Town and NLC uses and create one for our use.

Reports:

1. **Financial Report** (presented by Kendra)

- Review of monthly finances and budget comparisons – Kendra looked it over and it looks like we are on budget.

2. **Librarian's Report** (by Lana Gutowski)

Book sale will happen soon. 4 Staff are registered for the PLS conference. Lakeside Leader will feature an article on the library and resources each week. PLS is doing a membership drive so we might have ads on the radio

Motion 16:60: to accept Librarian's report as presented.

Moved by Kendra

CARRIED

Motion 16:61: to go In Camera at 8:25 pm

Moved by Brad

CARRIED

Motion 16:62: to go out of Camera at 8:40 pm

Moved by Kendra

CARRIED

Confirmation of Next Meeting: October 12th, 2016

Adjournment

Motion 16:63: to adjourn meeting at 8:45 pm

Moved by John

CARRIED

Approved: _____

