

**Slave Lake Regional Library Board  
Regular Meeting  
March 11th, 2015  
Library Staff Room  
7:00 pm**

**Minutes**

**Call to Order:** by Kendra @ 7:05 pm

**Attendance:** Kendra McRee, Ivan Lazarowich, Sheila Willis, John Buck, Herfried Schmidt, Brad Pearson, Stephen Tao, Kim McConnell, Shane Parmar  
**Absent:** Stefan Plouffe, Brian Pitcairn

**Adoption of Agenda: Motion 15:21: to accept agenda as amended**  
Moved by Ivan CARRIED

**Approval of Minutes for Regular Meeting: Motion 15:22: to accept February 11, 2015 minutes as amended**  
Moved by Stephen CARRIED

**Correspondence:** No correspondence for this meeting.

**Business Arising (Old Business)**

- 1) Casino Update (Friends of the Library) – **Motion 15:23: tabled until next meeting**  
Moved by Kendra CARRIED
- 2) Smith Library Move update or Renovation (Report by MD Rep Brad Pearson) – no news
- 3) Signs for Flatbush update (Report by MD Rep Brad Pearson) – no news
- 4) Heart & Stroke Foundation / Federal AED Deployment (defibrillator) - Flatbush Community Centre –Brad will look into this to see if it is actually there.  
**Motion 15:24: tabled until Brad can locate actual defibrillator**  
Moved by Sheila CARRIED
- 5) Letter of Understanding between TOSL & Library Board – TOSL has not responded since it's been handed in.
- 6) Board Governance Document Review – Completed the 2.8 and 4.1 to 4.3
- 7) Library Manager's Job Description – Leave as discussed in February 2015 minutes.

**Business Arising (New Business)**

- 1) Animal Policy – Looked at Library code of conduct and animals

**Motion 15:25: to go in camera at 7:53 pm**  
Moved by Sheila CARRIED

**Motion 15:26: to go out of camera at 8:57 pm**

Moved by Kendra CARRIED

**Motion 15:27: to reword library code of conduct for users: Users must not bring animals into the buildings, except for registered service animals.**

Moved by Sheila CARRIED

**Motion 15:28: to implement new board policy: Only registered service animals may be allowed in the library at any time.**

Moved by Sheila Seconded by Ivan CARRIED but not unanimously

2) Shane, Library Manager, submitted his letter of resignation

**Motion 15:29: The Board unanimously agrees to enforce the Library Manager's resignation effective immediately.**

Moved by Herfried Seconded by Ivan CARRIED

**Reports:**

1. **Financial Report (by Stephen Tao)**

A) Update on Inter-municipal Budget Presentation and budget discussion. – We are able to increase all employees' wages and stay within the budget. We are still not able to implement the wage grid as presented so we will need to relook at the grid.

**Motion 15:30: to accept the budget as amended**

Moved by Sheila CARRIED

**Motion 15:31: to accept financial report as presented**

Moved by Ivan CARRIED

2. **Librarian's Report (by Librarian Shane Parmar) – was not presented**

**Confirmation of Next Meeting: April 15, 2015 (changed due to Spring Break)**

**Adjournment: Motion 15:32: to adjourn meeting at 10:50 pm**

Moved by Stephen CARRIED