

**Slave Lake Regional Library Board
Regular Meeting
December 14th, 2016
Library Staff Room
7:00 pm**

Minutes

Call to Order: by Kendra @ 7:00 pm

Guests: Frankie Giroux of Nash Giroux

Attendance: Brad Pearson, Kendra McRee, Kim McConnell, John Buck, Herfried Schmidt, Angela Wright, Lana Gutowski

Absent: Sheila Willis, Brian Pitcairn, Joy McGregor, Jean Litz

Adoption of Agenda: Motion 16:82: to accept agenda

Moved by Brad

CARRIED

Approval of Minutes for Regular Meeting:

Motion 16:83: to accept November 9th 2016 minutes as presented

Moved by Angela

CARRIED

Correspondence: Nothing to share

Business Arising (Old Business)

1) Smith and Flatbush Libraries (Update by MD Rep Brad Pearson)- Nothing to report. Angela will look into signage for Flatbush library.

2) SLRLB Honorariums –

Motion 16:84: Retroactive to January 1, 2016 honorariums for SL Board Members at large, who presently are not being compensated, of \$100 per meeting attended will be granted.

Moved by Brad

Seconded by Kim

CARRIED

3) Policy Review by Policy Sub- Committee met once. Next meeting January 4th.

4) Appoint Auditor: See New Business:Financial Review

Business Arising (New Business)

1) Financial Review – Audit vs Notice to Reader vs Book Review

Frankie explained that cost is determined by level of work needed for each review.

Notice to reader offers no level of assurance legally. It is the cheapest option at around \$2000.00. Book Review Engagement provides negative assurance and is about 70% of the work of a full audit (about \$3600.00). Full Audit provides full level of assurance and cost will be around \$4800.00. A change in by-laws and agreements with Intermunicipal, Town and MD would need to occur. If an audit was completed every 5 years, the cost

would be about \$10,000.00. Celestial Corporation can do book keeping and notice to reader but not the other two.

Motion 16:85: to accept Frankie's presentation as information

Moved by Brad CARRIED

Motion 16:86: to appoint Nash and Giroux LLP as our auditor for 2016, conditional upon a satisfactory quote and acceptance by the auditor.

Moved by Angela Seconded by Kendra CARRIED

- 2) Confidentiality form for new members – These were handed out to Angela.
- 3) TOSL Utilities/Maintenance Bill – We will receive it in approximately 6-8 weeks after their year end.
- 4) Slate of Trustees – Board members added new info. Updated version will be available once Joy and Jean provide Kim with information.

Reports:

1. **Financial Report** – tabled as Treasurer was not present.

2. **Librarian's Report** (by Lana Gutowski)

Motion 16:87: to allow Lana to purchase items outlined in Grant, from our current budget, and get PLS reimbursement.

Moved by Brad Seconded by John CARRIED

Motion 16:88: to accept as Librarian's Report as presented

Moved by Herfried CARRIED

In Camera: Motion 16:89: to go In Camera at 9:10 pm

Moved by Kendra CARRIED

Out of Camera: Motion 16:90: to go out of camera at 9:30 pm

Moved by Kim CARRIED

Confirmation of Next Meeting: January 11, 2017

Adjournment: Motion 16:91: to adjourn meeting at 9:31 pm

Moved by Kendra CARRIED