

**Slave Lake Regional Library Board  
Regular Meeting  
April 13<sup>th</sup>, 2016  
Library Staff Room  
7:00 pm**

**MINUTES**

**Call to Order:** by Lindsay at 6:59 pm

**Attendance:** Lindsay Weetman, Brad Pearson, Joy McGregor, John Buck, Herfried Schmidt, Sheila Willis, Lana Gutowski

**Absent:** Kendra McRee, Brian Pitcairn, Kim McConnell

**Adoption of Agenda: Motion 16:29: to accept agenda as presented**  
Moved by Sheila CARRIED

Introduction and welcome for new TOSL rep, Joy McGregor.

**Approval of Minutes for Regular Meeting:**  
Approval of regular meeting minutes March 9, 2016

**Motion 16:30: to accept March 9, 2016 minutes as presented**  
Moved by Brad CARRIED

**Correspondence:**

**Business Arising (Old Business)**

1. Smith and Flatbush Libraries (Update by MD Rep Brad Pearson) – nothing new to report. The air purifier has not been purchased yet.
  - Ivan Lazarowich has resigned. We need to advertise for a new MD member at large.
  - Library Budget Presentation: MD and TOSL have accepted the 2016 library budget proposal without a presentation as there were no increases.
2. SLRLB Honorariums (standing item until action is decided) – nothing new to report

**Business Arising (New Business)**

1. Manager contract acceptance: Lana has officially accepted the offer and contract to be the permanent Library Manager.
2. Library Presentation for Town Council and MD: Town Council and MD Council would like stats for attendance and programming. Lana will create a presentation to be presented at the June meeting(s).

**Reports:**

1. **Financial Report** (presented by Treasurer)
  - 2015 Audit: has been requested that Nash/Giroux will do the audit presentation at the May Library Meeting.
  - Wage Grid – Lindsay and Kirsten (TOSL) will be using PLS data and other data to make a fair comparable grid.

- 2016 Budget has been accepted by both the Town and the MD. Brad suggested that Lana calls the MD to set up an invoice request.
- Smith has already used up portions of their budget. We will keep an eye on spending and if it goes over we may need to pull from other areas until we can request an increase for next year.
- Signing Authority

**Motion 16:31: To add Lana Gutowski to the signing authority and remove Stefan Plouffe from the signing authority at RBC.**

Moved by Joy

Seconded by Herfried

CARRIED

**Motion 16:32: To accept the Financial report as presented**

Moved by Sheila

CARRIED

**2. Librarian's Report (by Lana Gutowski) 15 min max.**

- There has been some PD offered to newer staff.
- Increased price for proctoring exams.
- Work experience student from Roland Michener working 1 day per week.
- Rachael Willis completed archival course.
- Increasing displays in library.
- Would like to purchase another shelf for the library.
- Would like to purchase DVD's and use the donated money that has been allocated.
- Pat and Lana would like to buy some Aboriginal resources (out of the special projects allocated donation money).
- Lana will be attending the ALA Conference in Jasper APRIL 28<sup>th</sup> – May 1<sup>st</sup>.
- Lana will attend the Library Manager's Meeting on May9/10<sup>th</sup>.
- Possible candidate for Assistant Manager will be visiting tomorrow.
- Book Sale: April22<sup>nd</sup> – 23<sup>rd</sup>.
- Applied for Wellness grant to subsidize a "Story Walk" event.
- Movie "Silence of the North" has been purchased and placed in our archives. We plan to show the movie to the community in the near future.

**Motion 16:32: To accept Librarian's report as presented**

Moved by Sheila

CARRIED

**Motion 16:33: To move \$2,225.00 from special projects (reserve account) to operations account for Biography Project.**

Moved by Joy

CARRIED

Seconded by Herfried

**Motion 16:34: To allow \$1200.00 from the donation money allocated for the purchase of DVD's to be spent on DVD's.**

Moved by John

CARRIED

Seconded by Joy

**Motion 16:35: To allow \$650.00 from the special projects allocated donation money on FNMI books as list presented by Lana.**

Moved by Joy

CARRIED

Seconded by Lindsay

**In Camera: No In-camera**

**Confirmation of Next Meeting: May 11<sup>th</sup>, 2016**

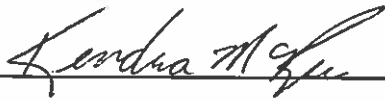
**Adjournment**

**Motion 16:36: to adjourn meeting at 8:06 pm**

Moved by Brad

CARRIED

**Approved**

  
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Kendra McRee  
Chairperson