

**Slave Lake Regional Library Board
Regular Meeting
January 20, 2016
Library Staff Room
7:00 pm**

MINUTES

Call to Order: by Kendra at 7:00 pm

Attendance: John Buck, Kim McConnell, Kendra McRee, Brad Pearson, Stefan Plouffe, Brian Pitcairn, Lana Gutowski

Absent: Sheila Willis, Lindsay Weetman, Herfried Schmidt, Ivan Lazarowich,

Adoption of Agenda: Motion 16:01: to accept agenda as amended

Moved by Brad CARRIED

Approval of Minutes for Regular Meeting:

Approval of regular meeting minutes December 9th, 2015

Motion 15:02: to accept December 9, 2015 minutes as presented

Moved by Brad CARRIED

Correspondence:

1. Resume for Smith Librarian – carry over to Slave Lake position
2. Graham McCollaugh \$500.00 donation. Chevron will match it, totaling \$1000.00
3. GIC details
4. PLC Allotment details
5. Xerox office solutions – increasing rates for photocopying

Motion 16:03: to accept correspondence as presented

Moved by Kendra CARRIED

Business Arising (Old Business)

- 1) Smith and Flatbush Libraries (Report by MD Rep Brad Pearson) – Ross Jasmine might want to use the back space of Flatbush library. Brad will look into it.
- 2) Library Manager Position (Update by Personnel Committee) – Lana declined offer. Stefan will take care of posting the position again.
- 3) SLRLB Honorariums (Update by Stefan Plouffe) – Stefan made a formal motion at Council meeting to look into it.
- 4) STEP and RBC Grant Updates – Lana is in the process of filling out forms for the summer student program. Grant webinar Jan 28th – Lana will send Board members the information.

Business Arising (New Business)

- 1) Computer Purchases – need to get 3 more computers as they are breaking down.
Motion 16:04: to purchase 2 new computers for use with children and adults with money from the donations fund.

Moved by Brian Brad Seconded CARRIED

- 2) Outreach Position – Kendra will talk to Kirsten at the TOSL to see if long term disability is past due. Positions can be restructured –put Children’s programmer and outreach position together for a full time position.
- 3) 2015 Audit – Everything is going ahead
- 4) 2015 Motions List Review
Motion 16:05: to accept 2015 Motion List as presented
Moved by Brad CARRIED
- 5) Rotary Club Display Case – Rotary would like one and want us to pay for it. To our knowledge they never had one before but did talk about it. There is no space at the library. Kendra will look into it.
- 6) Lana completed a Provincial Report webinar. All final reports will be completed and presented to the Board for approval.

Reports:

1. **Financial Report** (by Treasurer Lindsay Weetman)
Lindsay was absent
Motion 16:06: to table Financial report until next meeting
Moved by Stephan CARRIED
2. **Librarian’s Report** (by Librarian Lana Gutowski)
Motion 16:07: to accept Librarian’s report as read.
Moved by Kendra CARRIED

Confirmation of Next Meeting: Wed. February 10th, 2016 at 7 pm

Adjournment

Motion 16:08: to adjourn meeting at 8:52 pm
Moved by Brad CARRIED

Approved
Chairperson

