

**Slave Lake Regional Library Board
Regular Meeting
May 13, 2015
Library Staff Room
7:00 pm**

MINUTES

Call to Order: by John at 7:04 pm

Attendance: Ivan Lazarowich, John Buck, Herfried Schmidt, Kim McConnell, Stefan Plouffe, Sheila Willis, Lana Gutowski
Absent: Kendra McRee, Brian Pitcairn, Brad Pearson

Adoption of Agenda: Motion 15:47: to accept agenda as amended
Moved by Sheila CARRIED

Approval of Minutes for Regular Meeting: Motion 15:48: to accept April 20, 2015 minutes as amended
Moved by Stefan CARRIED

Correspondence:

- PLS Board Meeting Highlights
- EPL annual report
- Matching grant to McCullough Fund of \$500.00 from Chevron. Lana will write a thank you letter and provide them with a receipt.

Business Arising (Old Business)

- 1) Casino Update (Friends of the Library)- tabled as priority is to find a new Librarian.
- 2) Smith Library Move update or Renovation (Report by MD Rep Brad Pearson) – tabled as Brad was not in attendance
- 3) Signs for Flatbush update (Report by MD Rep Brad Pearson)- tabled as Brad was not in attendance
- 4) Heart & Stroke Foundation / Federal AED Deployment (defibrillator) - Flatbush Community Centre (Update by John Buck) – John is waiting for more information.
- 5) Letter of Understanding between TOSL & Library Board- Stefan brought it up at Council meeting and provided them with some history and information. Council seems open to looking it over when we finalize it. Have Kendra email Lisa Russell the monthly agendas to facilitate new format for Committee of the Whole meetings.
- 6) Board Governance Document Review – tabled until next meeting
- 7) Personnel Committee interview schedule – We have 2 interviews scheduled for May 14th. Personnel Committee will keep Board informed.

- 8) Application for Provincial Funding – update – We can submit our audited financials, approved budget and necessary forms. Stefan and Kendra will proceed on this.
- 9) Flatbush – Funds for July Programming – They will look into finding outside funds to support programming needs. Desiree is willing to travel to Smith and Flatbush over the summer to provide programming. Stefan advised to make it clear to those communities that this is a one time thing so they do not see it as being taken away in the future if we cannot fund it.
- 10) Toy Library – update – Kim is waiting to hear back from Sheri Smears.
- 11) Update on Treasurer –Stephen dropped off Library Board binder, documents and digital copies for our use. He also gave us a 2 page document to assist the new treasurer and is open to having us call him as needed. Kim will email Kendra to ask about sending a thank you letter and a gift certificate for all the work he has done for the Library Board.

Business Arising (New Business)

- 1) PLS Allotment - items not yet claimed. – PLS received the \$2000.00 and she is able to continue to buy basic supplies, buy bestsellers and replace damaged or last items.. Lana will get us a total amount for items not received so we can look into the budget to purchase these items.
- 2) Raises for staff (wage grid) – TOSL was still not giving COLA to Library Staff. Kendra has dealt with this and it should be on this next cheque. Lana indicated that staff has still not seen wage increases to match the wage grid. Board discussed this and tabled it until the next meeting in order to gather information from Kendra on the matter.

Reports:

1. **Financial Report** - (Board review financial statements in absence of current treasurer) – tabled until next meeting. We still need a treasurer.
2. **Librarian's Report** (by Lana Gutowski)
Motion 15:49: to have Lana change operating hours from 10am - 5pm to 10am – 3pm on Saturdays for the months of July and August.
 Moved by Stefan CARRIED

Motion 15:50: to accept Librarian's report as presented.
 Moved by Kim CARRIED

Confirmation of Next Meeting: June 10th, 2015

Adjournment - Motion 15:51: to adjourn meeting at 8:14 pm
 Moved by John CARRIED

APPROVED
