

**Slave Lake Regional Library Board  
Regular Meeting  
April 12<sup>th</sup> , 2017  
Library Staff Room  
7:00 pm**

**MINUTES**

**Call to Order:** by Kendra at 7:04 pm

**Attendance:** Herfried Schmidt, Kim McConnell, Kendra McRee, Brad Pearson, Joy McGregor, Jean Litz, Lana Gutowski, Sheila Willis

**Absent:** Brian Pitcairn, John Buck, Angela White

**Guest:** Julianne Gutowski – Circulation Assistant (Talked to Board about the social media sites we use)

**Adoption of Agenda: Motion 17:25: to accept agenda as presented**  
Moved by Brad CARRIED

**Approval of Minutes for Regular Meeting:**

Approval of regular meeting minutes February 8th, 2017

**Motion 17:26: to accept March 8<sup>th</sup>, 2017 minutes as presented**  
Moved by Sheila CARRIED

**Correspondence:**

1. Reminder letter Charitable Status Return due at the end of June
2. GIC Statement
3. Letter from MD about signage

**Motion 17:27: to accept correspondence as presented**  
Moved by Joy CARRIED

**Business Arising (Old Business)**

- 1) Smith and Flatbush Libraries – Smith Signage

**Motion 17:28: to go in camera at 7:25 pm**  
Moved by Brad CARRIED

**Motion 17:29: to come out of camera at 7:35 pm**  
Moved by Kendra CARRIED

**Motion 17:30: to send a letter of acknowledgment of receipt of letter about Smith signage**  
Moved by Kendra CARRIED

- 2) Policy review by policy sub-committee – update/approval and by-laws review.  
Tabled. Kim will contact Linda Duplessis and get examples of other Library By-laws.
- 3) T5's for honorariums received – Everyone received them.
- 4) Intermunicipal budget presentation – still waiting for MD. No date set yet.
- 5) PLS Board Presentation – Linda Duplessis will be here May 10<sup>th</sup>.

**Business Arising (New Business)**

- 1) Capital Reserve GIC's - Do we want to put any Capital Reserve into GICs. Lana will continue to spend it as previously discussed.
- 2) Payroll – Joy suggests Sherida, Lana and Jean sit down with Brian Vance and Roland Schmidt to talk about what agreement can be made so Sherida could do our own payroll. Lana indicated that Fulltime staff would like a Health Spending Account to help offset benefits.
- 3) 45<sup>th</sup> Anniversary of Library Board – An add will be posted asking folks who have been on the board in the past to leave name and number with Library staff. More info to come on how we will celebrate.
- 4) Date change for June meeting – Meeting will be June 7<sup>th</sup> instead of June 14<sup>th</sup>.

**Reports:**

1. **Financial Report** (presented by Treasurer)  
Tabled
2. **Librarian's Report** (by Lana Gutowski)  
**Motion 17:31: to accept Librarian's report as presented.**  
Moved by Kim CARRIED

**Confirmation of Next Meeting: Wed. May 10th, 2017 at 7 pm**

**Adjournment**

**Motion 17:32: to adjourn meeting at 8:29 pm**  
Moved by Brad CARRIED

