

**Slave Lake Regional Library Board
Regular Meeting
February 8th, 2017
Library Staff Room
7:00 pm**

MINUTES

Call to Order: by Kendra at 7:01 pm

Attendance: Herfried Schmidt, John Buck, Kendra McRee, Brad Pearson, Angela Wright, Sheila Willis, Jean Litz, Lana Gutowski

Absent: Brian Pitcairn, Kim McConnell, Joy McGregor

Adoption of Agenda: Motion 17:09: to accept agenda as presented

Moved by Herfried CARRIED

Approval of Minutes for Regular Meeting:

Approval of regular meeting minutes December 14th, 2016

Motion 17:10 to accept January 11, 2017 minutes as presented

Moved by Brad CARRIED

Correspondence:

1. 2017 Insurance coverage – not much of an increase in coverage price for 2017. Discussion that as to whether price would be lower if Smith Library was included in library insurance vs. MD insurance (that library pays). Kendra will look into.
2. GIC interest statement received. Jean will correspond with Frankie to get a breakdown of the GIC's.
3. Maintenance & Utilities from the Town – Estimate was received with an itemized breakdown. Actual invoice expected within the next few weeks.

Motion 17:11: to accept correspondence as presented

Moved by Angela CARRIED

Business Arising (Old Business)

- 1) Smith and Flatbush Libraries (Report by MD Rep Brad Pearson) – Nothing new to report.
- 2) Policy review by policy sub-committee – last meeting postponed due to illness – next meeting set for March 6th.
- 3) Update of Slate of Trustees – Kendra will e-mail out to the board.

Business Arising (New Business)

- 1) Presentation of 2017 budget @ Inter-Municipal meeting- Kendra was unable to contact Lana at the MD. She will do so ASAP and set up the presentation. Brad cannot foresee any issues with the 2017 Library Budget.
- 2) Review of 2016 Motions list – Motions were reviewed by the Board. No follow up action was noted.

Motion 17:12: to rescind Motion 16:04 as computers purchased ahead of time may become outdated prematurely. Instead, computers will be purchased a necessary.

Moved by Herfried CARRIED

Reports:

1. **Financial Report** (presented by Treasurer)

Review of monthly finances and budget comparisons
Motion 17:13: to accept Financial report as information
Moved by Kendra CARRIED

2. Librarian's Report (by Lana Gutowski)

- Lana will look into whether donation from Graham McCullough must be invested into the endowment fund.

Motion 17:14: to accept Librarian's report as presented.
Moved by Herfried CARRIED

In Camera: None

Confirmation of Next Meeting: Wed. March 8th, 2017 at 7:00 pm

Adjournment

Motion 17:15: to adjourn meeting at 8:07 pm
Moved by Brad CARRIED

APPROVED
