

**Slave Lake Regional Library Board
Regular Meeting
February 12, 2018
Library Staff Room
7:00 pm**

Minutes

Call to Order: by Joy at 7:00 pm

Attendance:Kendra McRee(Manager), Becky Peiffer, Joy McGregor, Jean Litz, John Buck, Herfried Schmidt, Kim McConnell, Brian Pitcairn, Angela Wright, Graham McCullough, Charlotte Measor

Adoption of Agenda:Motion 18:10: To accept agenda as presented
Moved by Angela CARRIED

Approval of Minutes for Regular Meeting:

Approval of regular meeting minutes January 10, 2018- approved via email (Joy to sign)

Correspondence:

1. Trustee Voice - Symposium Feb 23 & 24 Edmonton (Kendra attending)
2. Jan - June invoice for PLS allotment

Business Arising (Old Business)

1. Smith and Flatbush Libraries – Kendra purchased a new printer for Flatbush. Smith's movie night was well attended.
2. 2018 Budget Approval - Kendra received letter from MD of their approval now she is just waiting for the cheque. TOSL still no word on official approval. Joy indicated it would most likely pass.

Business Arising (New Business)

1. Employment Policies - reviewed and approved
Motion 18:11: To approve the employment policies document presented
Moved by Becky CARRIED

2. 2017 Lib PASS report- reviewed and approved
Motion 18:12: To approve the 2017 Library PAS report
Moved by Kim CARRIED

3. Update Slate of Trustees - Board members added current information. Kim will update and give a copy to all Board members.

Reports:

1. **Financial Report** (presented by Treasurer)- Jean and Herfried now have the minutes needed to go to the bank for the GIC. They will also ask about the charges for the debit machine.

Motion 18:13: To accept Financial Report as presented.

Moved by Brian

CARRIED

2. **Librarian's Report** (by Kendra McRee) - The Art Wall is currently empty and they are looking for local artists. Pieces need to be framed with a hanging wire. Two new computers were purchased for the circulation desk. Payroll is going well. Family Literacy day activities went well despite the weather conditions. Kendra has completed some PD and is planning a staff meeting.

Motion 18:14: To accept Librarian's Report as presented.

Moved by Herfried

CARRIED

Motion 18:15: To go In Camera at 7:50 pm

Moved by Angela

CARRIED

Motion 18:16: To go Out of Camera at 7:55 pm

Moved by Kim

CARRIED

Motion 18:17: To move meetings to the first Wednesday of the month for the remainder of the 2018 year.

Moved by Herfried

CARRIED

Motion 18:18: To allow Angela to attend the Feb 23&24 conference in Edmonton and receive funds to pay for expenses, if she feels the sessions would be beneficial.

Moved by Charlotte

CARRIED

Confirmation of Next Meeting: March 7th, 2018 @ 7:00 pm

Adjournment: Motion 18:19: To adjourn meeting at 7:58 pm

Moved by Graham

CARRIED

Joan McRee