

For more information, please speak to one of our staff members or visit our website at:  
<http://slavelakelibrary.ab.ca/>

The Rotary Club of  
Slave Lake Public Library  
BOX 540 50 Main Street SW  
Slave Lake, AB T0G 2A0



# Programming Policy

LOVE YOUR LIBRARY



RBC Foundation



Rotary Club of Slave Lake  
Public Library

## **Rotary Club of Slave Lake Public Library Programming Policy:**

The library sponsors informative and entertaining talks, demonstrations, audio-visual presentations, workshops, children's storytimes and crafts, concerts, and other special events. Library programs are coordinated by library staff and offered free to the public. Library programs provide an opportunity to present the library and its resources to the community, promote literacy and reading, and provide shared family activities.

Programs are selected by library staff for their relevance to community needs and interests, popular appeal, and suitability for a general audience. Presenters are chosen for their proven expertise and public performance experience. Other factors considered are the availability of staff and meeting rooms.

### **Purpose of the policy:**

The Rotary Club of Slave Lake Public Library is dedicated to providing the best possible support for the cultural and intellectual lives of residents. As a part of achieving this mission, the Library regularly offers educational and entertaining programs for patrons of all ages.

The purpose of the The Rotary Club of Slave Lake Public Library Programming Policy is to guide Library staff and to inform the public about the principles upon which the Library's programming is offered. The intent is to provide a basis for planning the Library's services in a manner that is both cost-effective and relevant to library users.

## **Guidelines for the selection and presentation of programs:**

1. All programs are intended to further the mission of the Library. They should meet educational, recreational and/or civic needs.
2. Since the community contains people with different backgrounds, sensibilities, personalities, interests, and needs, The Rotary Club of Slave Lake Public Library will consciously try to offer an unbiased schedule of programs that balances all elements. The content of programs will not be limited by race, nationality, personal history, or political or religious views. Beliefs and opinions contained in programs are not endorsed by the Library.
3. Whenever possible, programs will make use of the skills and talents of individuals and organizations from our community and region. If it is necessary to bring someone from farther away, preference will be given to those individuals who do not require a travel fee.
4. All programs will be free and open to the public. Attendance may be limited if the nature of the program requires it. If attendance is limited, a fair and orderly registration process must be followed.
5. Unsolicited offers from individuals or organizations to present programs will be evaluated by the same standards used by staff when planning programming.
6. Anyone wishing to lodge a complaint about a program sponsored by the Library is required to follow the same procedures as those followed in a complaint about challenged material.