

**Slave Lake Regional Library Board
Regular Meeting Minutes
June 12, 2024
SL Library Board Room
6:00 p.m.**

Call to Order: by Charlotte Measor at 6:05 p.m.

Presentation by Lousia Robison, CEO of Peace Library Systems.

Attendance: Steve Adams, Marcia McDermott, Kendra McRee, Charlotte Measor, Jean Litz, Herfried Schmidt, Nancy Sand, Huma Kashif

Absent: Joy McGregor, Leslie Sargunaraj, Angela Wright

Guests: As above

Adoption of Agenda:

Motion 24-40: to accept the agenda as amended.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting:

Motion 24-41: to approve minutes of the May 8, 2024, board meeting.

Moved by Jean Litz

CARRIED

Approval of Minutes for Special Meeting:

Motion 24-42: to approve minutes of the May 27, 2024, special board meeting.

Moved by Steve Adams

CARRIED

Correspondence:

NW Alberta Foundation statement

GIC Maturity Notice

Closed Session: Personnel

Motion 24-43: to enter closed session at 6:48 pm

Moved by Marcia McDermott

CARRIED

Motion 24-44: to leave closed session at 6:58pm

Moved by Marcia McDermott

CARRIED

Old Business:

1. Library Manager's Performance Review:

Motion 24-45: to accept the recommendation of the personnel committee regarding the Manager's performance review and compensation package.

Moved by Jean Litz Seconded by Steve Adams **CARRIED**

2. Legacy Scholarship:

Motion: 24-46: to present the Legacy Scholarship to Julia Knutson, Sydney Emes and Sharlee Samuelson

Moved by Herfried Schmidt Seconded by Marcia McDermott **CARRIED**

3. Policy Update:

Motion 24-47: to approve policy 4.0 as amended.

Moved by Steve Adams **CARRIED**

4. Hours/Security Update: Daily logs and incident reports are being completed, hours have not changed, some staff are getting flack having to ask for ID but the ½ hour time limit is working well.

New Business:

1. Challenged book:

Motion 24-48: to accept the Manager's suggestion to put a label on books that may include sensitive content, and the Manager will follow up with the complainant.

Moved by Steve Adams **CARRIED**

2. Stronger Together: This is the conference coming up in October.

Motion 24-49: to approve two Board Members to attend this conference.

Moved by Herfried Schmidt Seconded by Jean Litz **CARRIED**

3. Donation: The library manager will work with the Canyon Creek Rec Association to provide some prizes for their Canada Day Event.

Reports:

1. Financial Report presented by Herfried Schmidt

No concerns with financials to this point.

Motion 24-50: to accept the Financial Report as presented.

Moved by Marcia McDermott Seconded by Jean Litz **CARRIED**

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- Completed an Opioid Crisis Webinar

Slave Lake: 28 programs with 730 people participating

Flatbush: 7 programs with only 5 people participating.

Smith: 10 programs with 85 people participating.

Motion 24-51: to approve Manager's report as presented.

Moved by Herfried Schmidt

CARRIED

3. **Counsellor's reports:**

Town of Slave Lake Report: Nothing to report.

MD Lesser Slave River: Nothing to report.

Confirmation of Next meeting: August 14, 2024, at 6:00 PM

Adjournment:

Motion 24-52: to adjourn the meeting at 8:21 pm

Moved by Marcia McDermott

CARRIED

Charlette Meason

