Slave Lake Regional Board Regular Meeting Minutes March 9, 2022 TOSL Council Chamber 6:00PM

Call to order: by Angela Wright at 6:00 PM

Attendance: Herfried Schmidt, Angela Wright, Charlotte Measor, Huma Kashif, Marcia McDermott, Nancy Sand, Kendra McRee, Kim Hughes, Joy McGregor, Huma Kashif

Absent: Brandy Bolianatz

Adoption of Agenda:

Motion 22:18 Kim Hughes moved to accept agenda as presented.

CARRIED

Approval of Minutes of the Regular Meeting for February 9, 2022.

Motion 22:19 moved to delete anything with personnel and to adjust minutes to correct mistakes or misrepresentations. Approval of amended minutes of February 9, 2022

Moved by Marcia McDermott

CARRIED

Motion 22:20 moved by Nancy Sand to go into camera at 6:20 by Nancy Sand

Motion 22:21 moved by Charlotte Measor to come out of camera at 7:00 PM

Motion 22:22 To increase wages for the assistant manager to 3% with MLIS moved by Marcia McDermott seconded by Herfried Schmidt CARRIED

Correspondence: Received a grant from Calgary Foundation Gebert Fund. RBC GIC rollover at 0.8%. PLS Board Minutes highlights.

Business Arising (Old Business).

- 1. Rural Library News. Smith, very busy and the same for Flatbush
- 2. Covid update: Two people were hired to expand opening hours. Library opening evenings and Saturday Tuesday Thursday 10 am to 8 pm; Saturday 9am to 3 pm.
- 3. Reserve Policy: policies were reviewed

Motion 22:23 To accept the updated policies.

Moved by Nancy Sand

CARRIED

- 4. GICs mature on April 29, 2022, one GIC will rollover, one will be transferred back to the scholarship account.
- 5. Accountants: Library manager to investigate options for accountants and auditors.

Business Arising New Business

1. Financial checks

Motion 22:24 Update signing authorities from one to sign to two to sign: Kendra McRee, Jean Litz, Angela Wright and Herfried Schmidt are authorized to sign cheques now that covid restrictions are over.

Moved by Nancy Sand Seconded by Kim Hughes

CARRIED

- 2. Tech Plan for Smith and Flatbush: a plan to be set up.
- 3. Schlarships update: June 1st, 2022, deadline for applicants. Joy McGregor to collect applications for consideration.
- 4. First Aid Library Staff Library closure. Library staff needs to upgrade their first aid and therefore the library will be closed April 1st & 2nd, 2022.

Motion 22:25 Library will be closed on April 1st &2nd, 2022, for staff training. Moved by Herfried Schmidt CARRIED

1. Financial Report presented by Jean Litz. All financial activities were reviewed

Motion 22:26 To accept the financial report as presented.

Moved by Charlotte Measor Seconded by Marcia McDermott CARRIED

2. Library Manager's Report Kendra McRee reported on all of her activities.

Motion 22:27 To accept the report as presented.

Moved by Kim Hughes

CARRIED

Confirmation of next meeting: April 13, 2022 at 6:00 PM and meeting place to be determined

Adjournment:

Motion 22:28 To adjourn meeting at 8:20 pm.

Moved by Nancy Sand

CARRIED