Slave Lake Regional Library Board **Regular Meeting Minutes SL Library Board Room** November 16, 2022 6:00 p.m.

Call to Order: by Angela Wright at 6:00p.m.

Jean Litz, Charlotte Measor, Leslie Sargunaraj, Steve Adams Attendance: Angela Wright, Marcia McDermott, Huma Kashif, Joy McGregor, Kendra McRee,

Absent: Herfried Schmidt, Nancy Sand

Motion 22-103: to accept the agenda as amended with the addition of conflict of interest/

non-disclosure agreements and Elections. Moved by Joy McGregor

Moved by Charlotte Measor Motion 22-104: to approve minutes of the October 12, 2022 board meeting.

Correspondence: none

Closed Session: Personnel

Motion 22-105: to enter closed session at 6:05pm

Moved by Marcia McDermott

Motion 22-106: to leave closed session at 6:28pm

Moved by Steve Adams

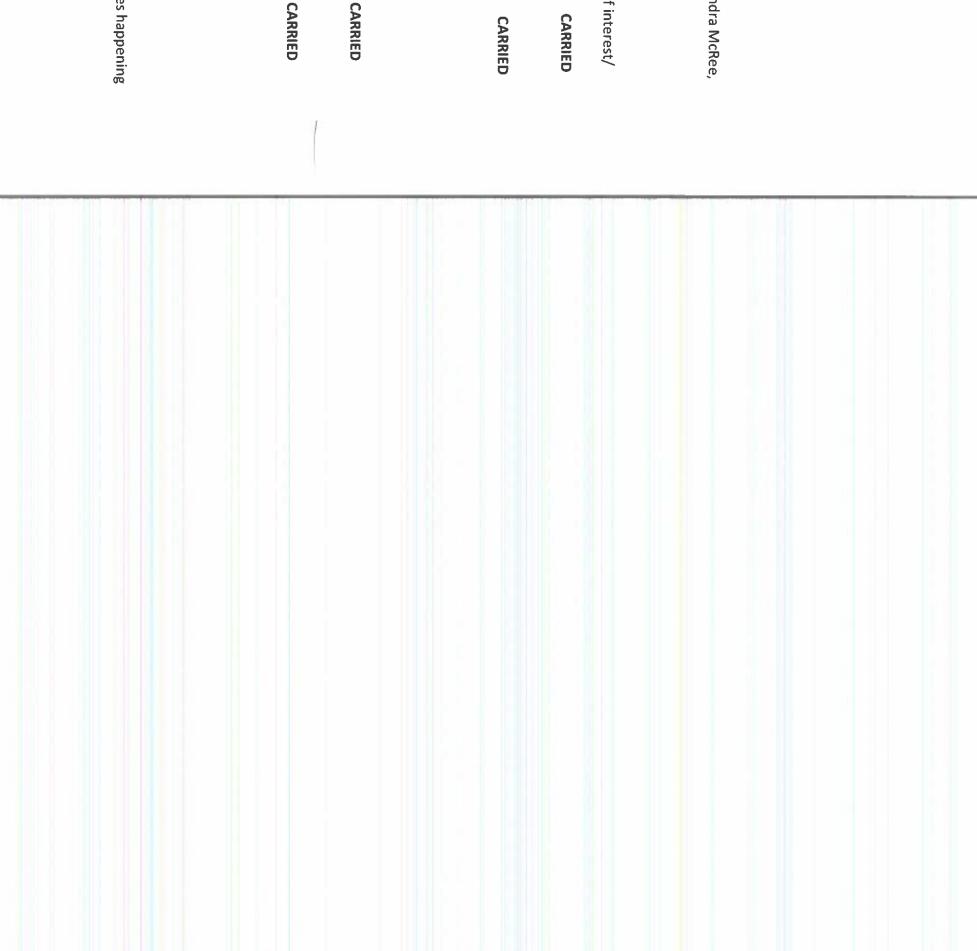
Guests: n/a

Old Business:

Rural Library News: Presented by Kendra McRee

Flatbush

- October was a quiet month for this library
- There's no playschool right now so there aren't as many story times happening
- November newsletter went out
- Card making class coming up



Smith

- Busier this past month with lots of new people to the library
- They had 20 people at the first movie day and 23 people at the second one
- Had a could adult craft days
- New shelving going in
- 2. Budget committee update: Proposed budget presented from the committee.

Motion 22-107: to approve 2023 budget as presented.

Moved by Jean Litz, Seconded by Huma Kashif

CARRIED

New Business:

- New Town of Slave Lake Representative: Welcome to Steve Adams
- 2. New Board Trustee: Welcome to Leslie Sargunaraj
- 3. **Update Slate of Trustees:** All Trustees reviewed their contact information. Updates were made and Leslie's information was added.
- Conflict of Interest/non-disclosure agreements: Steve Adams and Leslie Sargunaraj signed same
- 5. Elections: Elections held. Executive as follows:

Chair: Angela Wright

Vice-Chair: Charlotte Measor

Treasurer: Jean Litz

Secretary: Marcia McDermott

Budget Committee: Jean Litz, Steve Adams, Nancy Sand, Charlotte Measor and Angela Wright

Personnel Committee: Marcia McDermott, Huma Kashif, Leslie Sargunaraj, Herfried

Schmidt and Angela Wright

Policy Committee: Nancy Sand, Charlotte Measor and Angela Wright

Plan of Service: Huma Kashif, Joy McGregor, Steve Adams, Nancy Sand and Angela Wright

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Motion 22-108: to accept all nominations and appointments to committees. Moved by Joy McGregor **CARRIED**

Reports:

- 1. Financial Report presented by Jean Litz.
- Some budget lines are over but not without explanation
- By January the number should be really close to what they will actually be as more invoices will have been received by then.

Motion 22-109: to accept the Financial Report as presented.

Moved by Steve Adams, Seconded by Charlotte Measor

CARRIED

- Manager's Report presented by Kendra McRee. Some highlights include:
- completing her regular administrative duties
- Updated the tech plan
- Created a work plan for new volunteers
- Had a staff meeting and completed scheduling
- Haunted House that was well received by all who attended 20 programs ran with 925 people participating. 501 of those were for the

Motion 22-110: to approve Manager's report as presented.

Moved by Marcia McDermott CARRIED

next board meeting will be held in January. Motion 22-111: As several board members are unable to attend a meeting in December, the

Moved by Joy McGregor

CARRIED

Confirmation of Next meeting: January 11, 2023, at 5:30 PM

Moved by Steve Adams Motion 22-112: to adjourn the meeting at 7:45 PM

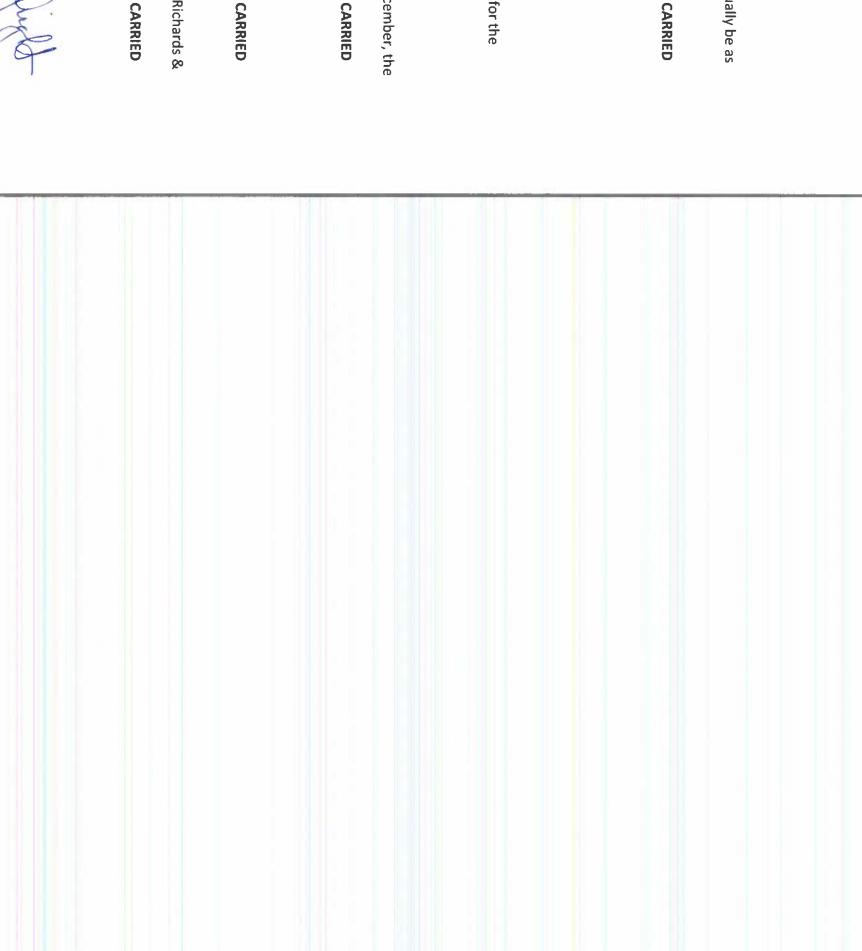
CARRIED

Email motion - November 16, 2022

Farmer to obtain legal advice regarding a personnel matter. Motion 22-113: for Kendra to pay a retainer up to \$1000.00 to Reynolds, Mirth, Richards &

Moved by Marcia Dermott Seconded by Joy McGregor

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