

**SLAVE LAKE REGIONAL LIBRARY BOARD  
REGULAR MEETING  
November 7th, 2018  
LIBRARY STAFF ROOM  
7:00 PM**

**MINUTES**

**Call to Order:** by Angela @ 6:56 PM

**Guest:** Fire Book Committee (Grant adjudication presentation) M.J. Kristoff

**Attendance:** Angela Wright, Becky Peiffer, Joy McGregor, Jean Litz, Charlotte Measor, John Buck, Brian Pitcairn, Herfried Schmidt

**Absent:** Graham McCullough Kendra McRee (Manager)

**Motion 18:82: Adoption of Agenda: To accept agenda as presented**  
Moved by Joy McGregor CARRIED

**Motion 18:83: Approval of Minutes for Regular Meeting October 3rd, 2018**  
Moved by John Buck CARRIED

**Guest Speaker M.J. Kristoff:** Ms Kristoff requestin that the Library Board take over the management of the Slave Lake Legacy Scholarship. There is approximately \$30,000 in the fund. The money was raised by selling the book about the Slave Lake Fire Disaster in 2011, "The Sky was on Fire". The Board will consider this request.

**Correspondence:**

1. Joy McGregor has been appointed another term on the Library Board as the Town of Slake Representative.

**Motion 18:84: To accept the correspondence as information.**  
Moved by Becky Peiffer CARRIED

**Business Arising (Old Business)**

1. Smith and Flatbush Libraries - Nothing to update. Request for better signage for Flatbush Library

2. 20019-2023 Plan of Service – Committee needs to meet, no date for the meeting yet set. Date will be set via email.

3. Endowment Fund – Update will happen in the New Year in regard to the operation of the Fund. It will be explained by Tracey Vavrek probably during the March Meeting.

4. Budget update from the Town and MD Reps. Kendra McRee (Manager) will speak at the Intermunicipal Meeting.

5. Alberta Library Trustee Association Handbook Update. The handbooks cost \$20.00 per copy. It was suggested that we download handbook from website and put it on our jump drives.

6. Setting up Friends of the Library Committee – It was moved that we look at this again in the New Year.

**Motion 18:85**  
Moved by Becky Peiffer CARRIED

**Business Arising (New Business)**

1. Naloxone Training for Library Staff – This was Tabled since Kendra McRee (Manager) could not make the meeting.
2. U of A Partnership Discussion – Tabled until Kendra McRee (Manger) is present.
3. PLSB Symposium Feb 21 & 22, 2019 being held in Edmonton – If anyone is interested please advise.
4. January Meeting – Dated changed from January 2, 2019 to January 9, 2019 @ 7 pm

**REPORTS:**

**1. Financial Report: (presented by Treasurer)**

A Simplified Financial Statement was asked for in order to be better understood. Financial report sent to all Board Members one week Prior to the monthly meeting so that all can examine the report ahead of time and send all question to the Treasurer.

**Motion 18:85: To accept financial report as presented**

Moved by Joy McGregor and Seconded by Charlotte Measor

CARRIED

**2. Library Manager's Report - provided by Kendra McRee (presented by Angela Wright)**

**Motion 18:86: To accept Librarian's report as presented**

Moved by Charlotte Measor

CARRIED

**Confirmation of Next Meeting: January 9, 2019 at 7:00 PM**

**Adjournment:**

**Motion 18:87: To adjourn meeting at 8:25 PM**

Moved by Jean Litz

CARRIED

**Email Motion 18:88: December 4, 2018 - Payout 2018 Library Board Honorariums**

Moved by Brian Pitcairn, Seconded by Joy McGregor

CARRIED

**Email Motion 18:89: December 11, 2018 – Approval for Charlotte Measor to attend PLSB Symposium February 21 & 22, 2019**

Moved by Becky

CARRIED

*Angela Wright  
Chairperson  
Slave Lake Regional Library*