

Slave Lake Regional Library Board
Regular Meeting
May 8, 2019
Library Staff Room
7:00 PM

MINUTES

Call to order: By Angela Wright at 7:00 PM

Guest: Frankie Giroux LLP and Sherida Labby Bookkeeper. Audit for year end 2018 was presented. A detailed explanation of the audit was given, and all questions were answered satisfactorily.

Attendance: Brian Pitcairn, Graham McCullough, Joy McGregor, Jean Litz, Kendra McRee, Angela Wright, Charlotte Measor, Herfried Schmidt, April Steele, Huma Kashif.

Absent: Becky Peiffer

Approval of Minutes for Regular Meeting April 3, 2019:

Motion 19:50: Approval of Minutes for Regular Meeting as presented – Approved via the internet on April 16, 2019.

Moved by Jean Litz

CARRIED

Correspondence: Letter from Town of Slave Lake regarding new Slave Lake Regional Library Board Member at Large appointment.

Motion 19:51: To accept Correspondence as information.

Moved by Charlotte Measor

CARRIED

Business Arising (Old Business)

1. Smith and Flatbush Libraries - Update by MD Rep
No update

Business Arising (New Business)

1. New Member Approval – Huma Kashif. Term April 2019 – April 2022
2. Slate of Trustees – Update was completed.

Subcommittees: Policies: Brian Pitcairn, Graham McCullough, Angela Wright, Huma Kashif. Personnel: April Steele, Herfried Schmidt, Charlotte Measor, Angela Wright.
Budget: Jean Litz, Angela Wright, Joy McGregor, Becky Peiffer

3. Board Update – Pay out John Buck's Honorarium

Motion 19:52: To payout John Buck's Honorarium.

Moved by Brian Pitcairn

Seconded by Jean Litz

CARRIED

4. Letter of Recognition – John Buck
April Steele will prepare letter.
5. By-Laws – Approval Town of Slave Lake
By-Laws will be sent to the Town of Slave Lake and the MD for approval.
6. Slave Lake Library Closing – Inventory
The Library will be closed May 13, 14 and possibly 15.

Motion 19:53: To close Library for Inventory approved by e-mail April 10, 2019

Moved by Becky Peiffer

CARRIED

7. Smith Summer Hours – Request/Summer helper
Reduction in summer hours was requested.

Motion 19:54: Reduce hours Starting June 24, 2019 until August 29, 2019 – Tuesdays 12pm – 6pm and Thursdays 12 pm – 5 pm.

Moved by Charlotte Measor

CARRIED

Motion 19:55: To pay out a Summer Reading Program helper in Smith at \$15.00 a total of \$315.00 at the end of the Summer.

Moved by Charlotte Measor

Seconded by April Steele

CARRIED

8. Slave Lake Library Summer hours – Update

Motion 19:56: To change Slave Lake Library's Summer hours to Saturdays 10 am – 3 pm effective June 29, 2019 until August 31, 2019.

Moved by Jean Litz

CARRIED

9. Policies – Scholarship & Endowment Fund

We do not have policies for the above note items. Policy committee to meet with Kendra Thursday, May 16, 2019 @ 10:00 am.

10. Slave Lake Legacy Scholarship

Joy McGregor will complete the process and will bring submissions to the next meeting for Board to review.

Reports:

1. Financial Report (presented by Treasurer)

GIC's were purchased for the Slave Lake Legacy Scholarship

Motion 19:57: To accept Financial Report as presented.

Moved by Charlotte Measor

Seconded by Brian Pitcairn

CARRIED

2. Library Managers Report (by Kendra McRee)

Art Wall has a local artist this month, MD contributions received, Indigenous programming, new website is being set up, 12 exam proctors completed, continuing discussions with U of A for their program, Staff meeting April 26th.

Motion 19:58: To accept Library Manager's Report as presented.

Moved by Huma Kashif

CARRIED

Closed Session: Personnel

Motion 19:59: To go into Closed Session @ 9:10 pm

Moved by Joy McGregor

CARRIED

Motion 19:60: To come out of Closed Session @ 9:15 pm

Moved by Joy McGregor

Confirmation of Next Meeting: June 5, 2019 @ 7:00 PM

Motion 19:61: To adjourn meeting @ 9:15 PM

Moved by Joy McGregor

CARRIED

*Angela Ulfright
Chairperson
Slave Lake Regional Library*