

Slave Lake Regional Library Board  
Regular Meeting  
June 5, 2019  
Library Staff Room  
7:00 P.M.

**Call to Order:** 7:00 P.M.

**Attendance:** Angela Wright, Graham McCullough, Huma Kashif, Brian Pitcairn, Joy McGregor, Jean Litz, Charlotte Measor, Kendra McRee

**Absent:** Becky Peiffer, Herfried Schmidt, April Steele

**Adoption of Agenda:**

**Motion 19:62: Approve Agenda as presented**

Moved by Joy McGregor

CARRIED

**Approval of Minutes for Regular Meeting May 8, 2019**

**Motion 19:63: Approval of Minutes for Regular Meeting as presented**

Moved by Jean Litz

CARRIED

**Guests:** none

**Correspondence:**

PLS 2018 Annual Report, PLS May 18<sup>th</sup>, 2019 consultant manager report, report from community foundation and statement for 2018; will send copy to bookkeeper.

**Motion 19:64: To accept correspondence as information**

Moved by Brian Pitcairn

CARRIED

**Business Arising (Old Business)**

1. Smith and Flatbush Libraries - Update by MD Rep

No updates currently

2. Slave Lake Library – Summer hours review

From July 1<sup>st</sup> to August 31<sup>st</sup> – Monday to Thursday 10 am to 7 pm; Friday 10 am to 5 pm; Saturday 10am to 3pm

**Motion 19:65: To adjust the summer hours as requested**

Moved by Charlotte Measor

CARRIED

3. Slave Lake Library – inventory update

To be completed every 2 to 3 years. Inventory took 3 full days to complete. The library currently has over 40,000 items in the collection.

4. Policies – Slave Lake Legacy Scholarship & Endowment Fund approval

Policy subcommittee (Angela Wright, Brian Pitcairn, Graham McCullough) met with Kendra McRee May 16, 2019 to update policies

**Motion 19:66: To approve updated policies for Slave Lake Legacy Scholarship & Endowment Fund**

Moved by Brian Pitcairn

CARRIED

5. Slave Lake Legacy Scholarship - Update

Review of Submissions. Joy McGregor will present the awards at the Grad Ceremonies. Angela Wright to prepare the Scholarship Awards.

**Motion 19:67: To award 3 entrants a scholarship**

Moved by Huma Kashif                      Seconded by Brian Pitcairn                      CARRIED

6. 2019 Rural Libraries Conference

Three members interested in attending. Angela to speak with absent members.

7. Bylaws – Town of Slave Lake and MD 124 Update

Bylaws approved 2017. Approvals attached to Bylaws.

**Business Arising (New Business)**

1. Personnel Committee – Kendra McRee's annual review

Personnel Committee will meet 5:30 P.M. On July 3<sup>rd</sup>, 2019 before regular library meeting. Angela will complete 360 evaluation.

2. Slave Lake Library closed Thursday May 30,31 and June 1<sup>st</sup> -update

The library was closed due to fire evacuation alert. Staff will be paid

**Motion 19:68: To pay staff during shut down**

Moved by Huma Kashif                      Seconded by Brian Pitcairn                      CARRIED

3. Boys and Girls Club donation (Linda Munroe)

There is \$6,764.65 designated for children's programs only. Disbursement of funds will be \$764.75 for 2019 and \$1,000.00 per year for 6 years.

**Motion 19:69: Disbursement of funds for Boys and Girls Club donation as approved.**

Moved by Charlotte Measor                      Seconded by Jean Litz                      CARRIED

**Reports:**

1. **Financial Report** (presented by Treasurer)

**Motion 19:70: To accept financial report as presented**

Moved by Joy McGregor                      Second by Graham McCullough                      CARRIED

2. **Library Manager Report** (by Kendra McRee)

Flatbush Library: Summer Reading Program and craft days on Tuesday for the month of July.

Slave Lake Library: Art Wall – Local Artist from Smith. Booked Art Gallery exhibits 2019/2020.

Require art for Art Wall from August 22 to December7,2019. Working on new website. Programs held story time, afternoon movie time, after school club.

**Motion 19:71: To accept Library Manager's report as presented**

Moved by Brian Pitcairn                      CARRIED

**Closed Session:**

**Confirmation of Next meeting:** July 3, 2019 @ 7:00 pm

July 3, 2019 Personnel Committee to meet at 5:30 pm

**Motion 19:72: To adjourn meeting @ 9:06 P.M.**

Moved by Joy McGregor                      CARRIED

REVIEWED & APPROVED JULY 3, 2019 