

Slave Lake Regional Library Board
Regular Meeting
July 3, 2019
Library Staff Room
7:00 P.M.

Call to Order: 7:08 PM

Attendance: Becky Peiffer, Huma Kashif, April Steele, Kendra McRee, Jean Litz, Graham McCullough, Brian Pitcairn, Charlotte Measor, Angela Wright
Absent: Joy McGregor, Herfried Schmidt

Adoption of Agenda:

Motion 19:73: Add personel to closed session

Moved by Becky Peiffer CARRIED

Approval of Minutes for Regular Meeting June 5, 2019:

Motion 19:74: Approval of minutes for regular meeting as presented.

Moved by Brian Pitcairn CARRIED

Guests: None

Correspondence: PLS invoice, Power of advocacy schedule online

Motion 19:75: To accept correspondence as information

Moved by Charlotte Measor CARRIED

Business Arising (Old Business)

1. Smith and Flatbush Libraries - Kendra presented update, lift is running, Becky will check into Flatbush signage

2. 2019 Rural Libraries Conference – September 25th to 27th, 2019
Huma, Angela, Kendra and 4 staff members will be attending

Motion 19:76: To approve the attendance for the conference

Moved by Brian Pitcairn CARRIED

3. Personnel Committee – Kendra McRee’s annual review - review completed, Kendra will interact more with the evening staff, staff are happy with Kendra, increase hourly rate from Step 1 to Step 2 on the 2019 wage grid.

Motion 19:77: To approve a pay increase on the 2019 wage grid for Kendra

Moved by April Steele Seconded by Graham McCullough CARRIED

4. Slave Lake Legacy Scholarship – Joy presented on June 29, 2019. All scholarships awarded will be in the local newspaper.

Business Arising (New Business)

1. Minimum Wage update – Government of Canada changed minimum wage for individuals under 18 years old to \$13.50, we will leave our minimum wage for current employees at \$15.00 per hour and will look at it again for the 2020 budget.

Motion 19:78: To leave minimum wage at \$15.00

Moved by Graham McCullough CARRIED

Reports:

1. Financial Report (presented by Treasurer)

Renew GIC that is up for renewal for 1 year

Increase in fee for Auditor as expected.

Partial funds transfer from Flatbush professional development to Board professional development.

Motion 19:79: To accept financial report as presented and transfer of funds.

Moved by Jean Litz Seconded by April Steele CARRIED

2. Library Manager Report (by Kendra McRee)

Art wall “Into the Badlands” next, opening August 22 to December 7, 2019, need artwork to display

All programs are running well with good attendance

Flatbush, new air conditioner installed

Smith, summer reading program, 19 registered

Motion 19:80: To accept Library Manager's report as presented

Moved by Brian Pitcairn CARRIED

Closed Session:

Motion 19:81: To go into Closed Session – Personnel

Moved by Brian Pitcairn at 8:12 PM CARRIED

Motion 19:82: To come out of closed session:

Moved by Huma Kashif at 8:31 PM CARRIED

Final Remarks:

Motion 19:83: To recognize a staff member with card and certificate

Moved by Brian Pitcairn Seconded by Becky Peiffer CARRIED

Confirmation of Next Meeting: September 4th, 2019 @ 7:00 PM

Motion 19:84: To adjourn meeting @ 8:35 PM

Moved by April Steele CARRIED

Angela Wright
Chair