

**Slave Lake Regional Library Board
Regular Meeting
February 5, 2020
Library Staff Room
7:00 PM**

Call to Order: by Joy McGregor at 7:00 PM

Attendance: Becky Peiffer, Herfried Schmidt, Kendra McRee, Joy McGregor, Jean Litz, Charlotte Measor, Brian Pitcairn, Brandy Bolianatz

Absent: Huma Kashif

Adoption of Agenda:

Motion 20:01 to accept agenda as presented

Moved by Charlotte Measor CARRIED

Motion: 20:02 To approve the minutes from Regular Meeting December 4, 2019

Moved by Charlotte Measor CARRIED

Correspondence: from the MD, invoice from Peace Library and we received the rest of the provincial grant

Motion 20:03 To accept correspondence as information

Moved by Brian Pitcairn CARRIED

Business Arising (Old Business)

1. Smith and Flatbush libraries updated by Becky Peiffer sign on ground that identifies Flatbush library - still working on it. Flatbush put on a successful Christmas party. The Library Manager visited both libraries. Cold weather caused a slowdown in clients. Smith movies will resume, there was a visit from the Smith kindergarten, 7 bins of books delivered from the Slave Lake library, still no fan in the library washroom.
2. 2020 budget update: our contribution ask was approved by the Town and MD
3. Library Flooring update: we received 3 quotes and we accepted the lowest bid by NuFloors.

20:04 That we contract NuFloors (Slave Lake) to install new flooring in the Library staff room/programming room.

Moved by Becky Peiffer and seconded by Brian Pitcairn CARRIED

New Business

1. Resignation of Darcie Acton

Motion 20:05 To accept Darcy Acton's resignation

Moved by Charlotte Measor CARRIED

2. Recognition/condolences for Graham McCullough

Motion 20:06 We will put a notice in the local paper -The Leader. The cost not to exceed \$300

Moved by Joy McGregor and seconded by Brandy Bolianatz. CARRIED

3. Cameras in the library for the safety of the employees and the customers.

Connexion Telecom to be hired to do the job. The quote was \$8000 + GST

Motion 20:07 to accept the quote from Connexion Telecom and contract them to install and maintain cameras in the library.

Moved by Charlotte Measor and seconded by Becky Peiffer CARRIED

4. Policies for extreme weather (addition to policy 3.1)

Motion 20:08 To approve addition to policy 3.1

Moved by Brian Pitcairn CARRIED

Room rental policy (addition to policy 3.2)

Motion 20:09 Jean Litz moved to approve addition to policy 3.2

Moved by Jean Litz CARRIED

Exam Proctor (addition to policy 3.2)

Motion 20:10 to approve addition to policy 3.2

Moved by Charlotte Measor CARRIED

5. Approval of Annual Survey and Report to the province for Smith, Flatbush and Slave Lake libraries.

6. **Motion 20:11** To approve the annual survey and report to the province as presented.

Moved by Charlotte Measor CARRIED

Reports:

Financial Report presented by Treasurer Jean Litz

Two GIC's to be renewed (\$20,000 and \$40,000) renew capital and earnings will be deposited to the operational account. Renew into non-renewable for one year or best deal offered.

Motion 20:12 That Jean Litz and Herfried Schmidt go to the bank to renew the GIC's that are up for renewal on February 15th, 2020 and obtain the best deal possible.

Moved by Joy McGregor Seconded by Brian Pitcairn CARRIED

Library Manager's Report presented by Kendra McRee

The activities of the library were presented

Motion 20:13 Joy McGregor moved to go into closed session at 8:15pm.

Motion 20:14 Charlotte Measor moved to come out of closed session at 8:30pm

Confirmation of next meeting: March 4, 2020

Motion 20:15 To adjourn the meeting at 8:30 PM

Moved by Joy McGregor CARRIED

