

**Slave Lake Regional Library Board
Regular Meeting
September 2, 2020
Council Chamber and Zoom
7:00 PM**

Call to Order: by Joy McGregor at 7:00 PM

Attendance: Becky Peiffer, Herfried Schmidt, Kendra McRee, Joy McGregor, Jean Litz, Charlotte Measor,, Brandy Bolianatz, Huma Kashif, Angela Wright

Absent : noone

Motion:20:60 e-mail to approve GIC renewal

Moved by BrandyBolianatz Seconded by Herfried Schmidt CARRIED

Adoption of Agenda: amendment to New Business #1

Motion 20:61 to adopt the agenda with amendments.

Moved by Jean Litz CARRIED

Motion: 20:62 to approve the minutes of the Regular Meeting of July 8, 2020

Moved by Charlotte Measor CARRIED

Guests: Auditor Nash/Giroux LLP Presentation of 2019 Audit. Audit was presented and questions answered.

Motion 20:63 to accept the 2019 Audit as presented

Moved by Becky Peiffer Seconded by Brandy Bolianatz CARRIED

Correspondence: no correspondence

Business Arising (Old Business)

1. Smith and Flatbush libraries updated by Becky Peiffer. Not much activity at the Flatbush library, but at the Smith library activity is picking up.
2. Slave Lake Library hours update For September Tuesday, Wednesday, Thursday 10: 00 AM to 7:00 PM, Monday and Friday 10:00 AM to 4:00 PM.

Motion 20:64 To accept the updated Slave Lake Library hours

Moved by Joy McGregor CARRIED

3. Plan of Service to table the Plan of Service until the October meeting.

Motion 20:65 to table the Plan of Service until the October meeting.

moved by Charlotte Measor CARRIED

4. Re-opening update: There are constant revisions of how to operate the library coming from the province. The Manager will keep an eye on any new information from the province as well as what other libraries are doing when deciding how to proceed with programming and other library services.

Business Arising (New Business)

1. **Motion 20:66** to put a thank you ad in the local paper for Brian Pitcairn's service for the library board.

Moved by Joy McGregor and seconded by Charlotte Measor CARRIED

2. 2021 Budget Committee Meetings Becky Peiffer, Jean Litz, Joy McGregor and Kendra McRee will meet on September 24 from 4 to 7PM.

3. October 1-2 Closure of the library for PD

Motion 20:67 to close the library on October 1st and 2nd so all staff can attend the 2020 Rural Libraries Conference.

Moved by Jean Litz Seconded by Huma Kashif CARRIED

4.2020 Honorarium Payout for Brian Pitcairn

Motion 20:68 to pay out Brian Pitcairn's 2020 honorarium in the amount of \$500.00

Moved by Becky Peiffer Seconded by Angela Wright CARRIED

Reports:

Financial Report presented by treasurer Jean Litz

There was an increased expense for face masks, sanitizer, cleaners, PPE, etc. Anticipated revenue is down due to the pandemic. Kendra expects that we will be fine, however, because wage expense is also expected to be down for the year.

Smith expenses were down somewhat and Flatbush wage expense is down about \$7000.

Kendra will send the projected finances to the Board after the meeting.

Motion 20:69 to accept the financial report as presented

Moved by Charlotte Measor Seconded by Angela Wright CARRIED

Library Manager's Report presented by Kendra McRee

The activities of the library were presented

Motion 20:70 to accept the Manager's Report as presented.

Moved by Beck Peiffer CARRIED

Motion 20:71 to go into closed session at 8:34 PM

Moved by Charlotte Measor CARRIED

Motion 20:72 to come out of closed session at 8:42

Moved by Angela Wright CARRIED

Confirmation of the next Meeting October 7, 2020 at 7:00 PM in Council Chamber

Motion 20:73 to adjourn the meeting at 8:45

Moved by Joy McGregor CARRIED

