

**Slave Lake Regional Library Board
Regular Meeting
July 8, 2020
Council Chamber and Zoom
7:00 PM**

Call to Order: by Joy McGregor at 7:02 PM

Attendance: Becky Peiffer, Herfried Schmidt, Kendra McRee, Joy McGregor, Jean Litz, Charlotte Measor, Brian Pitcairn, Brandy Bolianatz, Huma Kashif, Angela Wright (via Zoom)

Adoption of Agenda:

Motion 20:50 to accept agenda as presented

Moved by Huma Kashif CARRIED

Approval of Minutes for the Regular Meeting of June 3,2020.

Motion 20:51 to approve the minutes with corrections

Moved by Charlotte Measor CARRIED

Correspondence: no correspondence

Business Arising (Old Business)

1. Smith and Flatbush libraries updated by Becky Peiffer. Smith library will reopen on July 9th. Flatbush library is set reopen on July 21st but only for curbside pick-up.
2. Policy revisions - The policies were revised and updated to adjust to the Covid19 pandemic.

Motion 20:52 to approve the revisions and additions to the Slave Lake Regional Library Board Policies as presented by the Policy Sub-Committee.

Moved by Charlotte Measor CARRIED

3. Plan of Service suggestions for revisions

Motion 20:53 to table until September meeting.

Moved by Joy McGregor CARRIED

4. Re-opening Update - the library will be opened Monday, July 13. Only 10 patron's maximum will be allowed in at any one time. Children's areas will be closed as well as other restrictions will be in place.

5. Manager's 3-year performance Review. Huma, Charlotte, Joy, Herfried, and Kendra met to perform Kendra's performance review. Board members were all very satisfied with her performance. A recommendation was added. Add 5 more Director Days for the year and move her up one level on the wage grid starting July 4, 2020.

Motion 20:54 to accept the recommendations put forth by the SLRLB Policy Committee – Kendra will receive 5 more Director Days each year and be moved up one step on the wage grid.

Moved by Brian Pitcairn Seconded by Angela Wright CARRIED

Business Arising (New Business)

1. Signing Authority - We have authority for one person to sign right now because of Covid
19. Signing Authority will remain as an agenda item until changes are able to be made.
2. Community Foundation Annual Report and Statement - presented by Kendra Mcree.
Motion 20:55 to accept the report as information.
Moved by Charlotte Measor CARRIED
3. MD Sanitization - MD will sanitize the Flatbush library for \$75 for each day of operation.
Becky was asked to ask the MD to clarify the cleaning charges.
4. New Library Hours –
Slave Lake: Monday to Thursday 10:00 to 4:30 Friday 10:00 to 4:00
Smith: Tuesday 12:30 to 6:30 Wednesday 12:30 to 3:30 Thursday 1:00 to 5:00
Flatbush: Tuesday 2:00 to 8:00 Thursday 9:00 to 3:00
5. **Motion 20:56** to approve the recommended hours for July and August.
Moved by Huma Kashif CARRIED

Reports:

Financial Report presented by Treasurer Jean Litz

Auditor will be present at the September meeting. January to June expenditures were presented. The Smith flooring expenses are to come out of capital reserve account.

Motion 20:57 to approve the financial report as presented.

Moved by Brandy Bolianatz Seconded by Brian Pitcairn CARRIED

Library Manager's Report presented by Kendra McRee

The activities of the library were presented

Motion 20:58 to accept the report as presented.

Moved by Becky Peiffer CARRIED

Confirmation of the next Meeting: September 2, 2020 at 7:00 PM (Medium TBD)

Motion 20:59 to adjourn the meeting at 8:30

Moved by Brian Pitcairn CARRIED