

**Slave Lake Regional Library Board**  
**Regular Meeting Minutes**  
**April 13, 2022**  
**TOSL Council Chambers**  
**6:00 p.m.**

**Call to Order:** By Angela Wright at 6:00 p.m.

**Attendance:** Angela Wright, Charlotte Measor, Jean Litz, Huma Kashif, Marcia McDermott, Kim Hughes, Brandy Bolianatz, Kendra McRee

**Absent:** Nancy Sand, Herfried Schmidt, Joy McGregor

**MOTION 22-29:** To adopt the agenda as presented.

Moved by Marcia McDermott

**CARRIED**

**MOTION 22-30:** To approve the minutes of the March 9, 2022, Regular Meeting as presented.

Moved by Charlotte Measor

**CARRIED**

**Correspondence:**

- RBC GIC Notice.

**Business Arising (Old Business)**

1. Rural Libraries News

- Kendra McRee provided an update on activities at the Smith and Flatbush libraries in the absence of Nancy Sand. Highlights include:
  - Flatbush
    - Some patrons still wearing masks.
    - Craft bags for kids gone. Will get more supplies for Mother's Day.
    - Huge puddle right at the entrance of the library. Should lessen once snow is gone.
    - Playschool had St. Patrick's Day party.
    - Had three new memberships.
    - Still providing pick up and delivery service for seniors.
    - Got new bookshelf installed but is not what was expected. There is no back on the shelves.
  - Smith
    - Had several events in March:
      - Author book signing – Sheila Willis.
      - Movie afternoon.
      - St. Patrick's Day story time and party
      - Visit from the kindergarten / grade one class from Smith School.

2. Accountants – Audit Prices

- Tabled until the May meeting.

## **Business Arising (New Business)**

### **1. Library Hours**

- Monday to Thursday – 10:00 a.m. to 8:00 p.m.
- Friday – 10:00 a.m. to 5:00 p.m.
- Saturday – 10:00 a.m. to 3:00 p.m.

### **2. Smith & Flatbush Library – Lease Agreements**

- MD provided Kendra with lease agreements for the Smith and Flatbush libraries.
- After review, Kendra will contact the MD and ask for amendments.
- Brandy will look into why lease agreements are required now when none were in place prior and will report back.

## **Reports**

### **1. Financial Report**

- Kendra and Jean spoke to Financial Report. Most notable was that TOSL maintenance and utilities bill was higher than expected.

**MOTION 22-31:** Move to accept the Financial Report as presented.

Moved by Huma Kashif

Seconded by Marcia McDermott

**CARRIED**

### **2. Library Manager's Report**

- Kendra McRee provided an update of activities for the month of March. Highlights include:
  - Met with new program "Reel Talk" organizer.
  - Completed new hire paperwork.
  - Prepared for budget presentation to MD.
  - Added Reserve Policy to policies and sent to Board / PLSB.
  - Met with Children's Resource Council.
  - Sent TOSL 2022 contribution invoice.
  - Renewed homelessness training.
  - Attended "Voices of the Land" online launch event.

**MOTION 22-32:** Move to accept the Library Manager's Report as presented.

Moved by Huma Kashif

**CARRIED**

**Confirmation of Next Meeting:** May 11, 2022, at 6:00 p.m.

**MOTION 22-33:** To adjourn the meeting at 7:15 p.m.

Moved by Kim Hughes

**CARRIED**

