

**Slave Lake Regional Library Board**  
**Regular Meeting Minutes**  
**June 8, 2022**  
**TOSL Council Chambers**  
**6:00 p.m.**

**Call to Order:** by Angela Wright at 6:05 p.m.

**Attendance:** Angela Wright, Herfried Schmidt, Marcia McDermott, Huma Kashif, Joy McGregor, Kim Hughes, Charlotte Measor, Kendra McRee

**Absent:** Jean Litz, Nancy Sand, Brandy Bolianatz

**Motion 22-43:** To adopt agenda as presented

Moved by Kim Hughes to adopt the agenda as presented.

**CARRIED**

**Approval of Minutes from May 11, 2002 was done on line.**

**Guest:** Francesca Giroux presented the Financial Audit from 2021

**Motion 22-44:** To accept the audit as presented

Moved by Charlotte Measor

Seconded by Herfried Schmidt

**CARRIED**

**Correspondence:**

- PLS annual report praised libraries for their success throughout the pandemic, reinforced funding is available for indigenous programming at the library (A number of suggestions and contact information provided to Kendra)
- PLS library stats and activities

**Business Arising (Old business):**

1. **Rural Library News** - Presented by Kendra McRee

- **Flatbush**

- Excess furniture has been removed
- There is a history of Flatbush Display
- June 11 is card making

- **Smith**

- Getting ready for summer
- Held two movie days in May but will be going to one in June

2. **Lease agreements with the MD** - Kendra has submitted the board's suggestions. Tabled to hear back from Brandy

3. **Accountant appointment** - The town's response was to approve as information. Unknown if this has gone to MD Counsel. Angela Wright will send more information to the Town and the MD so that they understand that they need to approve the information put before them.
4. **Scholarships** – Presented by Joy McGregor  
**Motion 22-45:** 3 scholarships to be awarded for the Legacy Scholarship Fund.  
 Moved by Joy McGregor      Seconded by Charlotte Measor      **CARRIED**
5. **Performance Review for Kendra McRee** – Positive reviews from everyone on the personnel committee.  
**Motion 22-46:** Kendra McRee be moved to step 5 on the pay grid.  
 Moved by Huma Kashif      Seconded by Kim Hughes      **CARRIED**
6. **Naloxone Training** – Kendra McRee reported that there is a 2-hour online training through St Johns Ambulance. She reported that she sent it to all staff and made it optional. Most staff seem interested.
7. **Community Foundation of North Western Alberta** – they will do an online zoom presentation at our next meeting

**Business arising (New Business):**

1. **MD Councilor Nancy Sand** – The Libraries Act says that 3 meeting missed consecutively counts as a resignation.  
**Motion 22-47:** To allow Nancy Sand to miss the 3rd meeting as circumstances for missing were out of her control.  
 Moved by Charlotte Measor      Seconded by Herfried Schmidt      **CARRIED**
2. **Day of the Dead** – November 1 and 2 the Mexican Community would do an event at the Library explaining and promoting their culture surrounding the celebration of death.  
 Reported as information.
3. **Adjustment to Policy 5.1-1.4** – Job description of Manager  
**Motion 22-48:** To change "Town of Slave Lake" to "bookkeeper" in then wording of the policy.  
 Moved by Marcia McDermott      **CARRIED**

**Reports:**

**1. Financial Report**

- Presented by Angela Wright
- Most notable was that fines of \$149 were collected this month and more needs to be budgeted for Maintenance and repairs.

**Motion 22-49:** To accept the Financial Report as presented

Moved by Kim Hughes

Seconded by Charlotte Measor

**CARRIED**

**2. Library Managers Report**

- Kendra McRee provided an update of activities for the month of May. Highlights include:
  - Ruth’s visa has been compromised. It was cancelled and a new one ordered.
  - New part time staff are starting

**Motion 22-50:** To approve the Library Managers report as presented

Moved by Kim Hughes

**CARRIED**

**Closed Session:** Personnel

**Motion 22-51:** To enter closed session at 8:28pm.

Moved by Angela Wright **CARRIED**

**Motion 22-52:** To exit closed session at 8:44pm

Moved by Herfried Schmidt

**CARRIED**

**Motion 22-53:** To increase the Programmer’s Wage to start at Step 5 of the wage grid.

Moved by Joy McGregor Seconded by Herfried Schmidt

**CARRIED**

**Confirmation of Next Meeting:** July 13, 2022 at 6:00 p.m.

**Motion 22-54:** To adjourn the meeting at 8:47 p.m.

Moved by Herfried Schmidt

**CARRIED**



