

Slave Lake Regional Library Board
Regular Meeting Minutes
September 14, 2022
TOSL Council Chambers
6:00 p.m.

Call to Order: by Angela Wright at 6:12 p.m.

Attendance: Angela Wright, Herfried Schmidt, Marcia McDermott, Huma Kashif (Virtual), Joy McGregor, Kim Hughes, Kendra McRee, Jean Litz, Nancy Sand

Absent: Brandy Bolianatz, Charlotte Measor

Guests: Presentation by Louisa, CEO of Peace Library System and Presentation by Laura (Community Foundation of Northwestern AB)

Motion 22-86: Motion to accept the agenda as amended with the addition of Budget Committee.

Moved by Kim Hughes

CARRIED

Motion 22-87: Motion made by to approve Minutes of the June 8, 2022 board meeting and August 24, 2022 special meeting.

Moved by Marcia McDermott

CARRIED

Correspondence: None

Old Business:

1. Rural Library News: Presented by Nancy Sand

Flatbush

- Lift needed parts over the summer, but it has been repaired
- New gravel has been put down in the parking lot
- Summer Reading Club was successful
- Planning has started for school programming.
- Library closed this week for fumigation to get rid of flies
- Nancy will find out who the AED belongs to that is upstairs, the MD or the Library

Smith

- Summer program went very well with over 25 participants
- The library entered a float into the Smith Fall Fair Parade and won first place
- The Northern Lakes College has donated shelving to the library

2. Update on the lease agreement: It is not known why this was an issue a few months back as Smith and Flatbush Libraries are maintained by the MD and there has never been a lease agreement.

3. Accountant: The accountant, Rebryna Dana LLP has advised that they will reach out to Kendra in the 3rd quarter of the year to get the information that they require for their financials.

4. **New Programmer:** Susan Al-Mais has been hired as the Library's new programmer. She is eager to learn and very self-motivated.

New Business:

1. **Resignation of Board Member:** Brandi Bolianatz provided a letter of resignation In June.

Motion 22-87: Motion to accept her resignation.

Moved by Nancy Sand

CARRIED

2. **New Secretary:** Kim Hughes volunteered to take on this role.

Motion 22-88: Motion to accept Kim Hughes's as the new Secretary of the Board

Movedby Herfried Schmidt

CARRIED

3. **Trustee Terms Expiring:** Angela Wright's term is up in March of 2023, Jean Litz and Herfried Schmidt's terms are up in October 2022. Both Jean and Herfried were given applications to apply to continuing on the board as Trustees.

4. **Indigenous Programming:** Kendra has been in contact with Olivia Broad regarding a plan for 1 program per month for one year. She is awaiting the plan.

5. **National Day of Truth and Reconciliation:**

Motion 22-89: Motion to close the Library on September 30 to recognize this day.

Moved by Kim Hughes

CARRIED

6. **Naloxone and Camera Policies:** Policy Committee made up of Joy McGregor, Nancy Sand, Angela Wright and Kendra McRee will meet on October 12 at 5:00pm to draft policies for these items. As Joy McGregor is unable to attend, Herfried Schmidt will sit in her place.

7. **Budget Committee:** The budget committee made up of Nancy Sand, Kim Hughes, Jean Litz, Charlotte Measor, Angela Wright and Kendra McRee will meet at 4:30 on September 27, 2022 to re-work the wage grid so it can be presented at the next board meeting.

Reports:

1. **Financial Report** presented by Jean Litz.

Motion 22-90: to accept the Financial Report as presented.

Moved by Herfried Schmidt Seconded by Kim Hughes

CARRIED

2. **Manager's Report** presented by Kendra McRee. Some highlights include completing her regular administrative duties, completing the Calgary Foundation and Endowment Fund orders, Hired a programmer and learning at the same time what all of the programmer duties entails, Performance reviews for staff.

Motion 22-91: to approve Manager's report as presented.

Moved by Marcia McDermott

CARRIED

Confirmation of Next meeting: October 12, 2022 at 6 pm.

Motion 22-92: Motion to adjourn the meeting at 8:15 p.m.

Moved by Herfried Schmidt

CARRIED

